

MSD STEUBEN COUNTY VIRTUAL LEARNING CONTRACT

Families who opt for virtual learning have an added responsibility to ensure their students are fully engaged in the learning process. This contract defines specific responsibilities that need to be met.

Parent Responsibilities

- Pick up Chromebooks, Textbooks, Supplies
- Ensure school materials are used appropriately and returned to the school. Materials not returned must be paid for.
- Parents ensure students complete their assignments by the teacher's deadline.
- Ensure students ask questions when they arise and ensure students are available during office hours to meet with the teacher.
- Call your student in as absent if your student is unable to participate in lessons.
- Regularly monitor student work and grades.
- Participate in Parent Training on Google Classroom: <http://bit.ly/msdscgoogle4families>
- Hold student responsible for completing his own work.
- Respond when teachers contact you regarding your student.

Student Responsibilities

- Be available to join your classes live or make arrangements with your teacher regarding when you will complete your work.
- Charge your device nightly and keep it charged.
- Students are responsible for knowing the login process for their devices.
- Attend daily sessions and complete exit ticket and/or assigned lessons to be counted present. Lessons are to be completed daily (within 24 hours) or on the assigned date.
- Regularly monitor grades and keep up with assignments.

Support

Teachers will have regular office hours when they will be available to meet with their virtual students to answer questions and to provide feedback and support. Teachers cannot be expected to respond to messages while they are responsible for teaching other students.

Attendance

Students who are not attending class (completing exit tickets and/or lessons) will be marked absent. Regular attendance procedures will be followed when students are learning virtually.

Consequences

When a student is not participating in virtual learning, the following actions will be taken:

1. Follow-up call or Google Meet from teacher to check-in on student
2. Call from administrator to parent to alert them of the problem and discuss resolutions
3. Home visit or call from administrator to parent to discuss options for getting on track
4. Turned in as truant if absences warrant due to lack of participation
5. Referral to DCS for educational neglect
6. Student work permit revoked
7. Student driver's license revoked
8. Notice to probation if applicable

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____